

APPENDIX III

EAST AYRSHIRE COUNCIL

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 26 MAY 1999 AT 1045 HOURS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Tommy Farrell, Daniel Coffey, Drew McIntyre, Douglas Reid Harry Wilson, John Knapp, Finaly MacLean, Provost James Boyd and Councillor Eric Ross.

ATTENDING: Fiona Lees, Depute Chief Executive; William Stafford, Director of Community Services; Graham Short, Depute Director of Education; Ken Robinson, Principal Administrative Officer and Anne Fairbairn, Administrative Officer.

CHAIR: Councillor Tommy Farrell, Chair.

CONFERENCES AND COURSES BUDGETARY UPDATE

1. There was submitted the Conferences and Courses budgetary update advising that the allocation for the year 1999/2000 was £4,000.

CONFERENCES AND COURSES

**2.1 SCOTTISH SCHOOL BOARD ASSOCIATION CONFERENCE AND ANNUAL
GENERAL MEETING - 22 MAY 1999, GLASGOW**

There was submitted a report dated 29 April 1999 (circulated) by the Director of Education to advise members of an invitation for the Council to be represented at the Scottish School Board Association and Annual General Meeting.

It was agreed to note that the Conference had taken place on 22 May 1999 and there had only been officer representation.

2.2 COMHDHAIL NA GAIDHLIG 8 JUNE 1999, PORTREE

There was submitted a report dated 28 April 1999 (circulated) by the Director of Education to advise members of an invitation for the Council to be represented at the Comhdhail Na Gaidhlig 1999.

It was agreed that there be no Elected Member representation at the Conference.

**2.3 INSTITUTE OF TRADING STANDARDS ADMINISTRATION ANNUAL
CONFERENCE 24-26 JUNE 1999, EDINBURGH**

There was submitted a report dated 18 February 1999 (circulated) by the Director of Community Services advising the Sub-Committee of a request that the Council be represented at the above event.

It was agreed there be no Elected Member representation at the Conference.

CIVIC CEREMONIAL BUDGETARY UPDATE

3. There was submitted the Civic Ceremonial budgetary update advising that the allocation for the year 1999/2000 was £7,471.

APPLICATION FOR CIVIC HOSPITALITY

4.1 25TH ANNIVERSARY OF THE TWINNING WITH KULMBACH 2-4 JULY 1999

There was submitted a report dated 13 May 1999 (circulated) by the Director of Corporate Services advising the Sub-Committee of an invitation from Kulmbach to attend and participate in the old town festival when one of the highlights will be the 25th Anniversary of the twinning with Kulmbach together with a celebration of a new twinning with Burson in Turkey.

It was agreed to:-

- (i) authorise attendance at the festival by the Provost and his wife and to be accompanied by appropriate Officers; and
- (ii) receive a report on the visit at a future meeting.

4.2 PARTICIPATION OF TWIN TOWNS IN THE “JOUÉ” FESTIVAL “ACT 2” - 4-6 JUNE 1999 (Page 3887, Para 4.2)

There was submitted a report dated 18 May 1999 (circulated) by the Director of Corporate Services advising the Sub-Committee of an invitation to participate in the Festival.

It was agreed to award £200 to the East Ayrshire Twinning Association to assist with the costs involved in participating in the event.

4.3 EAST AYRSHIRE TWINNING ASSOCIATION

There was submitted a report dated 14 May 1999 (circulated) by the Director of Corporate Services to appraise the Sub-Committee of a request by a folk group from Kulmbach to visit Kilmarnock.

It was agreed to award £500 to assist with the costs of the visit.

4.4 AN EVENT IN RESPECT OF ACHIEVERS INTERNATIONAL

There was submitted an application dated 24 May 1999 (circulated) by the Director of Education requesting assistance with the provision of hospitality for visitors and organisers from Georgia, USA with regard to the Achievers International scheduled to take place on 10 June 1999.

It was agreed to award £250 to assist with the civic welcome.

PROVOST’S DUTIES

5. There was submitted a report dated 18 May 1999 (circulated) by the Director of Corporate Services to propose written guidelines on the duties of the Provost and Depute Provost.

It was agreed:-

- (i) to accept the proposed duties of the Provost and Depute Provost as detailed within the report;
- (ii) to review the framework in the light of operational experience in one year;
- (iii) to recommend that in the event of any significant absence by the Provost due to civic duties appropriate arrangements would be made to cover any constituency issues arising.

The meeting terminated at 1106 hours.